

California Industrial Hygiene Council  
**CIHC Board Meeting**  
Meeting via Zoom  
January 9, 2023, 2:30 PM – 4:30 PM

**ATTENDEES**

Pamela Murcell, President/Sacramento Valley Ed Klinenberg, Sacramento Valley		Megan Canright, Co-VP/San Diego Gloria Chan, Treasurer/San Diego
Joel Berman, Orange County Sam Celly, Orange County Howard Spielman, Orange County		Susan Gulbrandsen, Southern CA Jaime Steedman-Lyde, Co VP/Southern CA
Patty Beach, Northern CA Richard Hirsh, Northern CA Laurel Davis, Northern CA		
<b>ITEM</b>	<b>ACTIVITY / DISCUSSION</b>	<b>ACTION ITEM MEMBER ASSIGNED</b>
1. Call to Order and Welcome – Pam	Call to order: Pam called the meeting to order at 2:36 PM. Review agenda for the meeting.	
2. Minutes Approval – Pam	Draft minutes provided by email; Sept 22 <sup>nd</sup> minutes approved as written. Motion: Rich, 2 <sup>nd</sup> Susan, motion carried. Dec 6 <sup>th</sup> minutes approved with edits. Motion: Laurel, 2 <sup>nd</sup> Rich, motion carried.	<u>Pam</u> to edit Dec minutes and post both minutes on website.
3. Newsletter – Laurel	Laurel not available to do the newsletter anymore; Discussion on how to best provide to the stakeholders; keep with PDF document; Sam and Susan will lead the effort; Task group to discuss format and other details going forward.	<u>Task group – Laurel, Sam, Susan, and Jaime</u> will meet and report back to the Board.
4. Treasurer Report – Gloria	2022 reports provided and discussed; expenses, other than PDS & Summit, approx. \$6K. Need to make AIHF contribution on behalf of PDF speakers 24 @ \$25/each. Motion Rich, 2 <sup>nd</sup> Jaime, motion carried. Discussion regarding Eric Brown’s request for CIHC financials. Howard commented that all local sections agreed to form CIHC back in 1990.	<u>Gloria</u> will make the AIHF contribution on behalf of CIHC.
5. 2022 PDS Feedback and 2023 PDS dates – All	General discussion. Evaluation summary not available for this meeting. Rich reached out the exhibitors for feedback via email – none received. Rich will not be the co-chair for 2023 PDS sponsors and exhibitors. Possible dates for 2023 PDS – Dec 4-6 or Dec 6-8 and location; general discussion. Long Beach preferred location and Dec 6-8 preferred dates. 2023 Sponsors/exhibitors – who will lead the effort?	<u>Jaime/Laurel</u> will prepare evaluation summary for next meeting. <u>Gloria</u> will research hotels and availability for Long Beach and report back to the Board at next meeting.
6. March 2023 Summit – Pam	Discussion regarding whether to do this event for 2023. Result – Summit will go on hiatus for 2023.	

7. 2023 Co-Vice Presidents/Suc cession – All	Megan and Jaime are in for 2023 as Co-VPs; Megan will be on maternity leave late Jan - May. Discussion re: soliciting local sections for CIHC leadership/representatives.	
8. New Business – All	<p>CIHC By-laws and Operating Procedures – no discussion</p> <p>Legislative advocate support for CIHC – open discussion; should we negotiate with Cathy Barankin to provide services for CIHC? General agreement that we need to re-engage leg. adv. services. Potential fee approx. \$2,100/month. Possible scope: Leg. Committees – visibility; Authors/staff – meetings; Enhanced bill tracking; Young worker resolution for May; Monthly report of activities on behalf of CIHC; CIHC provide direction on monthly activities.</p> <p>Other – Rich now the alternate for NoCal with Laurel and Patty as the NoCal representatives.</p>	<p><u>ALL</u> – review these documents from the CIHC website for next meeting.</p> <p><u>Howard</u> will provide a draft scope of services via email for Board members to review and comment. <u>Pam</u> will meet with Cathy Barankin to discuss her agreement with proposed scope of services and fee. Pam will prepare and provide draft agreement for legislative advocate to the Board for review and comment, and have Board vote via email.</p>
9. Next Meeting and Adjourn – Pam	Next board meeting in-person on Mar 9 <sup>th</sup> in Sacramento at the Sutter Club, 9:00-4:00. Meeting adjourned at 4:40 PM.	