

California Industrial Hygiene Council
Board Meeting
2010 CIHC San Diego Conference: 2nd Teleconference
June 15, 2010, 10:00 AM – 11:00 AM

ATTENDEES

Howard Spielman, Vice-President/Orange County	Eric Brown/ So CA
Leo Vortouni/Orange County	Chris Laszcz-Davis, President/Northern CA
Ann Graham/San Diego	Joel Cohen, Treasurer/Northern CA
Richard Hirsh/Northern CA	Ron Hutton/Orange County
Nola Kennedy/So CA	Mark Cameron/Sacramento Valley
Jeff King/ San Diego	Cathy Barankin/Sacramento Advocacy

ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
Minutes	Approved last meeting's minutes	All
Review overall conference plan (relative to suggestions to change format) & discuss adding Ethics Session	Conference core team reviewed proposals submitted by Chris and Joel. Decision to keep same 3 day format & add an Ethics Session to the end of day 3 (similar to last year's format). Jeff/Ann to plan session and make speaker & hotel arrangements.	Jeff/Ann
Review status of sessions & speakers	<ul style="list-style-type: none"> • Howard (Day1/Session 1/Lunch): Has all speakers and/or agencies lined up. Will add either a state level Air Resources Board or Fed/State EPA rep, as well (for the 10:40-11:10 slot) • Chris (Day 1/Session 2): Has 3 speakers/agencies lined up; still working on BP oil spill speaker to cover high level, overarching perspective • Mark (Day 2/Session 1): With help from Ann, this session is shaping up; numerous speakers/topics have been identified; Chris mentioned a new certification requirement (DHS sponsored) to calibrate an organization's (including industry, govt, non-profits, academia) emergency response programs. This could be addressed by one of the speakers (CALEMA speaker?) if the proposed regulation has achieved some maturity. • Eric (Day 2/Session 2): 3 speakers identified; group suggests that EPA Risk Management topic be covered by Sullivan; group does not advocate inviting Dr Saul (did not show last year), but suggests finding another speaker for EH&S Concerns & Alternative Energy; Chris mentioned there was a good speaker at recent NCS section meeting on this topic (she would forward flyer).. • Ann/Grace (Day 3/Sessions 1&2): Numerous topics/speakers have been identified; Ann & Grace will review and narrow down list to accommodate sessions. 	Session moderators
Review speaker	Template letter to send to speakers is attached;	Jeff

confirmation letter template (attached)	session moderators, feel free to use and edit as needed	
Communications Update (Save the Date Notice - attached)	Thanks to Grace and Touti (and Touti's husband), great job on the save the date notice	Jeff/Ann
Sponsor/Exhibitors update	Ann has received info from Dave Kahane and plans to start recruiting shortly	Ann
Speaker/attendee gift update	Denise Daggett has coordinated with vendor used in years past and we have selected a pen set for speakers and zip drives for all attendees (we're anticipating 4 GB drives); Joel mentioned that he still has a number of the laser pointers as well and will bring to Jeff at next face to face meeting	Jeff
Discuss Conference registration	Joel mentioned that the bank accounts/cards will activate in Aug and registration site will open Sept 1. Group also discussed student registration and reducing cost; Core team will evaluate and report back to Board with recommendation.	Jeff/Joel
Next meeting	July 15, 2010 at Oakland Airport; Chris to send agenda soon.	Chris