

California Industrial Hygiene Council
CIHC Board Meeting
Meeting at Sutter Club, Sacramento, CA
March 9, 2023, 9:00 AM – 4:00 PM

ATTENDEES

Pamela Murcell, President/Sacramento Valley Ed Klinenberg, Sacramento Valley		Gloria Chan, Treasurer/San Diego
Joel Berman, Orange County		Susan Gulbrandsen, Southern CA
Patty Beach, Northern CA Richard Hirsh, Northern CA Laurel Davis, Northern CA		Cathy Barankin, Sacramento Advocacy
ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
1. Call to Order and Welcome – Pam	Call to order: Pam called the meeting to order at 9:15 AM. Review agenda for the meeting.	
2. Minutes Approval – Pam	Draft minutes provided by email; Jan 9 th minutes approved as written. Motion: Patty, 2 nd Rich, motion carried.	<u>Pam</u> to post minutes on website.
3. Newsletter – Laurel	Laurel not available to do the newsletter anymore; Discussion on how to best provide information to the stakeholders; Board agreed to substitute an email blast every 2 months with an article on a specific topic.	<u>First email – CIHC Bill Report</u> <u>Second email – Info on lead standards</u>
4. Treasurer Report – Gloria	2022 dues letters sent to local sections. SVS paid. Question about income from local sections – still based on \$25/local section member; averages about \$1,000 per each local section.	<u>Gloria</u> will remind other local sections to that 2022 dues are due.
5. 2022 PDS Feedback – All	Jaime provided an email with evaluation results. Day 1 – 73 responses; Day 2 – 47 responses; Day 3 – 42 responses. General discussion. Overall high marks; some comments and recommendations for topics. For 2023 PDS virtual attendees, someone needs to monitor the presentation (such as what are the virtual attendees seeing) and handle Q&A for virtual attendees. Suggestion for Social Event to be on Day 2. Board agreed.	<u>Gloria</u> will research options – at hotel and offsite – for Social Event location.

<p>6. 2023 PDS Planning – Gloria/All</p>	<p>Discussion on Long Beach hotel choices – Renaissance, Westin, or Hyatt. Hyatt too expensive; preference is Westin. Discussion on dates – availability is already challenging – options 11/28-30, 11/29-12/1, 12/5-7, 12/6-8.</p> <p>Discussion re: having hybrid event; Board agreed we should have Zoom as an option for attendance. A-V will be about \$25K which includes about \$10K for Zoom.</p> <p>Discussion re: rates for attendees and sponsors/exhibitors. Board agreed to maintain fee structure same as 2022.</p> <p>Discussion on PDS co-chairs – Megan and Jaime, program; Gloria, logistics; Patty, sponsors/exhibitors. Need 5 session arrangers; Chris L-D has already volunteered to arrange the Day 1 AM session and keynote.</p> <p>Discussion on session themes and topics; many based on suggestions from the 2022 PDS evaluations. Key points of the discussion were captured.</p>	<p><u>Gloria</u> will finalize location and dates based on this input.</p> <p><u>Pam</u> will edit the registration form and sponsors/exhibitors brochure based on discussion as soon as location and dates are finalized.</p> <p><u>Roxanne</u> to send out save-the-date email (as soon as dates known) with a call for session arrangers.</p> <p><u>Pam</u> will prepare an initial draft program agenda based on the discussion.</p>
<p>7. Bill Report – Ed/Cathy/All</p>	<p>Ed led the discussion on the initial bill report; Ed, Cathy and Pam had met in advance of this meeting to do the initial review of bills from this legislative session to pare down the number that CIHC will track for this year. The discussion covered whether to keep a bill on the report and assign a Board member for tracking each bill. The results of this discussion were captured.</p> <p>Question re: when hearings start – 30 days after the bill is introduced.</p> <p>Request for additional instructions on how to do the bill tracking.</p>	<p><u>Ed</u> will prepare a revised bill report showing the CIHC position and Board member assigned for each bill.</p> <p><u>Pam</u> will post the bill report to the CIHC website.</p> <p><u>Cathy</u> will provide an email with instructions.</p>
<p>8. Regulatory Update</p>	<p>Cal/OSHA Advisory Committee meetings – March 23rd (Joel Cohen will attend on behalf of CIHC), July 27th, Nov 30th are the published dates for 2023.</p> <p>Cal/OSHA does not have any regulatory issue advisory committee meetings scheduled.</p> <p>Notice was published on Mar 3rd that the comment period is open for proposed changes to the lead regulations. Comments are due no later than April 20th. Link to the rulemaking package was provided to Board members via email. Board member comments due to Pam by April 13th.</p>	<p><u>Pam</u> will follow-up via email with Board members re: need for comments on behalf of CIHC, and report back on any comments others provide at the March 16th Standards Board meeting.</p>

<p>9. 2023 Co-Vice Presidents/Suc cession – All</p>	<p>Megan and Jaime are in for 2023 as Co-VPs; no further discussion at this meeting other than we cannot lose sight of this issue.</p>	
<p>10. New Business – All</p>	<p>CIHC By-laws and Operating Procedures – reviewed the documents and discussed during the meeting; some initial edits captured; Laurel placed the documents into Google drive for Board members to be able to access and edit in one document.</p> <p>Discussion on the CIHC issues raised by the OC local section. Reference email provided by OC local section president. Game plan to address: CIHC president will email local section presidents with bill report summary, 2022 CIHC activity summary, three years' worth of tax form 990. Each CIHC rep will report back to their respective local section board after CIHC Board meetings.</p> <p>Other – SD local section is recruiting a new alternate to replace Ann Graham. CIHC email blast address list needs to be reconciled. Gloria will do this with Roxanne. There's an issue with the links to 2021 and 2022 PDS materials on the CIHC website. Pam will contact the webmaster. The Communications tab on the CIHC website needs to be updated.</p>	<p><u>ALL</u> – continue to review and edit the Google document version.</p>
<p>11. Next Meeting and Adjourn – Pam</p>	<p>Next board meeting via Zoom; date TBD. Meeting adjourned at 4:05 PM.</p>	<p><u>Ed</u> will send out a Doodle poll.</p>