

California Industrial Hygiene Council  
**CIHC Board Meeting**  
 March 12, 2024 – Sutter Club, Sacramento In-Person  
 (9:30am – 3:00 pm)

**ATTENDEES**

Pamela Murcell, President/Sacramento Valley Ed Klinenberg/Sacramento Valley	Gloria Chan, Treasurer/San Diego Megan Canright, VP/San Diego	
Joel Berman/Orange County (Alternate)	Susan Gulbrandsen/Southern CA	
Patty Beach/Northern CA Diana Peroni/Northern CA (Alternate) Laurel Davis/Northern CA	Cathy Barankin/Sacramento Advocacy	
<b>ABSENT:</b> Roxanne Fynboh, Secretary/Sacramento Valley (Alternate) Sam Celly/Orange County Jamie Steedman-Lyde, Co-VP/Southern CA Howard Spielman/Orange County		
<b>ITEM</b>	<b>ACTIVITY / DISCUSSION</b>	<b>ACTION ITEM MEMBER ASSIGNED</b>
1. Call to Order and Welcome (Pam)	Call to order: Pam called the meeting to order at 9:46 AM. SD-AIHA Leadership Update: Ali Mohammadian (GenMark Dx) President Elect; SAC-AIHA Pam stepping in as President, President Elect Simone Sumeshwar.  New Business Item: CIHC Future Leadership	
2. Minutes Approval (Pam)	January 16, 2024 minutes and action items status reviewed. Joel motion to approve, Patty 2 <sup>nd</sup> . All in favor.  Please share Cathy's monthly Bill report and other CIHC communication with your Local Sections.  CIHC Board Roster update sent to Brett.	<u>Pam</u> to post January minutes on website.  <u>Board</u> to share CIHC communication with Local Sections.  <u>Megan</u> to contact Brett with new email address.
3. Financial Update (Gloria)	Gloria provided 2023 year-end financial statements (P&L and Balance sheet) for review.  Reminders sent out to Local Section for dues payment. SVS has paid for 2023.  2023 vs 2022 PDS revenue and expenses reviewed. Significant difference between PDS expenses in Nor Cal vs. So Cal noted. Our conference size is too small for many large Hotel brands.  Discussion regarding signatures on CIHC account.	<u>Gloria</u> will prepare 2023 tax filing.  <u>Gloria</u> will follow up on dues payments with Local Section leadership.  <u>Gloria</u> will look into adding the president.

<p>4. 2023 PDS Feedback (Laurel/Susan)</p>	<p>Susan entered all paper evaluations into Google Form.</p> <p>Total 243 responses to surveys (Day 1,2,3 &amp; Overall).</p> <p>Laurel recommends evaluating questions asked because may not be providing useful info. Eval questions will be revised for 2024.</p> <p>Results:</p> <ul style="list-style-type: none"> <li>• Day 1 – 90% rated 4 and 5, favorable</li> <li>• Day 2 – 90+% rated 4 or 5, favorable</li> <li>• Day 3 – 100% rated 4 or 5, favorable</li> <li>• Overall very well-received</li> </ul> <p>In general, 80% attendance in person, 20% virtual, some attendees were a blend of in-person/virtual</p> <ul style="list-style-type: none"> <li>• Location acceptable, people feel conference provides good value, most attendees like 3 days</li> <li>• Suggested Locations: San Diego, Sacramento, Orange County</li> </ul> <p>Did not do an exhibitor-specific feedback survey this year. Pam did speak to exhibitors: liked not starting on Monday; do not like virtual PDS attendance option.</p> <p>General discussion on changes for 2024 PDS.</p> <ol style="list-style-type: none"> <li>a. Call for speakers</li> <li>b. Have a couple of speakers on stand-by in the event a scheduled speaker(s) not available last minute.</li> <li>c. Two CIHC-sponsored raffles – one for in-person and one for online</li> <li>d. Keynote speaker at Day 2 lunch</li> <li>e. Social hour on Day 1</li> <li>f. Exhibitors Day 1 and 2 (no Day 3)</li> <li>g. Reorganize the evaluation topics</li> </ol> <p>Suggested session themes:</p> <ul style="list-style-type: none"> <li>• Day 1 AM session – updates (Chris L-D)</li> <li>• High Tech Industry – AI, fabrication, R&amp;D (take advantage of being in Silicon Valley)</li> <li>• Impacts of Climate Change on EHS (Flood, Wildfire, Water Quality, etc.)</li> <li>• Wearables Technology – Larson Davis, SKC, SGS, Emmanuele Cauda</li> <li>• Day 3 PM – Ethics (Mark Katchen)</li> <li>• Physical Agents – radiation, vibration, light, noise</li> <li>• IH Statistical Tools – Best Practices in EDA, Decisions, Data Analysis</li> </ul> <p>Potential topics:</p> <ul style="list-style-type: none"> <li>• PFAS/microplastics, wildfire, mold, AI – attorney (Joel), AI Assistance with Zoom, Co-Pilot Microsoft, firefighters</li> <li>• Porria/Mold – Joel, Michelle Rosales</li> </ul>	<p><u>Megan</u> to develop Moderator guidelines</p> <p><u>Megan</u> to look into a bell for ending break time</p>
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<p>5. 2024 PDS – 33<sup>rd</sup> Annual PDS (Gloria/Megan/All)</p>	<p>2024 PDS Location:</p> <ul style="list-style-type: none"> <li>• Preferred dates Tues-Thur, Dec 3-5, 2024</li> <li>• Waterfront, Oakland (\$190/night) <ul style="list-style-type: none"> <li>○ Can use own A/V</li> <li>○ \$4500 rental fee</li> <li>○ \$30/day parking fee</li> <li>○ Food thru onsite restaurant</li> <li>○ Estimate \$70,000</li> </ul> </li> <li>• Westin, San Jose (\$250/night) <ul style="list-style-type: none"> <li>○ Food prices are reasonable</li> <li>○ Can use own A/V</li> <li>○ Estimate: \$70,000 total</li> </ul> </li> <li>• Liberty Station, San Diego <ul style="list-style-type: none"> <li>○ Further out of town</li> <li>○ Estimate \$60,000</li> </ul> </li> <li>• Huntington Beach, CA <ul style="list-style-type: none"> <li>○ Estimate \$100,000+</li> </ul> </li> </ul> <p>Motion to approve San Jose as location (Megan). Second (Patty). Approved.</p> <p>Conference Co-Chairs:</p> <ul style="list-style-type: none"> <li>• Megan, Jaime – Sessions/Content</li> <li>• Gloria – Financial/Logistics</li> <li>• Patty – Sponsors/Exhibitors</li> <li>• Laurel – Program materials</li> </ul> <p>Fee Structure</p> <ul style="list-style-type: none"> <li>• Conference fees have not increased since 2015; discussion regarding raising conference fees due to increased costs for conference operation</li> <li>• Motion to increase by \$100 (Joel), 2<sup>nd</sup> (Laurel), all in favor</li> <li>• California Local Section discount still offered</li> </ul> <p>Exhibitors/Sponsors:</p> <ul style="list-style-type: none"> <li>• Vendors disagreed with option to attend virtually</li> <li>• 2-day vendor area only to; Day 2 would be vendor raffle drawings</li> <li>• CIHC Raffle would be Day 3</li> <li>• Discussion regarding rates for Exhibitors/Sponsors</li> <li>• Motion to increase Exhibitor, Silver level, and Gold level fees by \$200 each (Patty), 2<sup>nd</sup> (Joel), All in favor</li> <li>• Offer a virtual option to do video marketing to virtual audience</li> </ul>	<p><u>Gloria</u> will move forward with negotiating and booking Westin San Jose</p> <p><u>Roxanne</u> will send a Save-the-date with location email blast to include a call for Session Arrangers and speakers</p>
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<p>7. Regulatory Update (Pam, All)</p>	<p>Cal/OSHA</p> <ul style="list-style-type: none"> <li>• Cal/OSHA currently without a Chief, looking to replace Jeff Killip</li> </ul> <p>Cal/OSHA Standards Board</p> <ul style="list-style-type: none"> <li>• Cal/OSHA Standards Board looking for Executive Officer</li> <li>• Lead Standard changes voted on in February, passed 5:2</li> </ul> <p>Proposed Regs/Advisory Committees</p> <ul style="list-style-type: none"> <li>• Dispute between Fed and Cal/OSHA regarding fall protection required height in residential construction</li> <li>• First Aid Kits – fell out of rulemaking</li> <li>• Walking and working surfaces – trying to reconcile with Fed regs</li> <li>• Infectious Disease (ATD adding COVID, and Infectious Diseases all workplaces except Healthcare)</li> <li>• Workplace Violence Prevention Plan Labor Code requirement in effect July 1, 2024, and Cal/OSHA will enforce the Labor Code section until there is a regulation in Title 8; Cal/OSHA deadline for 12/31/2025 for introducing the reg rulemaking and 12/31/2026 to adopt.</li> </ul> <p>CIHC Bill (proposed)</p> <ul style="list-style-type: none"> <li>• Protects CIH as definition of person competent in the practice of IH – add to Labor Code</li> </ul>	<p><u>Meg and Pam</u> to attend March Standards Board Meeting in San Diego</p>
<p>8. Local Section Activity (All)</p>	<p>SC-AIHA</p> <ul style="list-style-type: none"> <li>• leadership discussion</li> </ul> <p>SD-AIHA</p> <ul style="list-style-type: none"> <li>• No new alternate identified</li> </ul> <p>Each local section CIHC reps reported on recent involvement with their local sections and any upcoming activity.</p> <p>Need to update president and treasurer contact information for each local section to capture any changes for the calendar year.</p> <p>Discussion regarding local section struggles with declining membership and volunteers for local section boards. What does it take to re-engage? Immediate resolution to have a CIHC task force to flesh out ideas.</p>	<p><u>CIHC</u> Reps to continue involvement with their local sections.</p>

<p>9. New Business (All)</p>	<p>Email blasts with news articles – continue timely email blasts, such as 2024 Bill Report posted; Labor Code section and deadline for Workplace Violence Prevention Plans.</p> <p>Email forwarding</p> <ul style="list-style-type: none"> <li>• Board members to change subject lines as appropriate to avoid confusion</li> </ul> <p>Email monitoring</p> <ul style="list-style-type: none"> <li>• Ed is monitoring incoming emails</li> </ul> <p>CIHC Leadership</p> <ul style="list-style-type: none"> <li>• Executive Director position as an option</li> </ul>	<p><u>Megan</u> to set up call with Board to discuss Executive Director (include Cathy, without Pam)</p>
<p>10. Next Meeting and Adjourn – Pam</p>	<p>Next meeting will be by Zoom end of April 2024.</p>	<p><u>Ed</u> will send out a Doodle poll.</p>