

California Industrial Hygiene Council
CIHC Board Meeting
 Via Zoom
 November 8, 2021, 13:30 – 15:30

ATTENDEES

Pamela Murcell, President/Sacramento Valley	Laurel Davis, Northern CA	
Joel Berman, Orange County	Megan Canright, San Diego	
Ann Graham, San Diego (by phone)	Gloria Chan, Treasurer/San Diego	
Grace Rinck, Southern CA	Roxanne Fynboh, Secretary/Sacramento Valley	
Richard Hirsh, Northern CA	Howard Spielman, Orange County	
Joel Cohen, Vice President/Northern California	Susan Gulbrandsen, Southern CA	
Ed Klinenberg (by phone)		
ITEM	ACTIVITY / DISCUSSION	ACTION ITEM MEMBER ASSIGNED
1. Call to Order and Welcome	Call to order: Pam called the meeting to order at 1:37 PM	
2. Minutes Approval	Sept 21 st meeting minutes approved as written. Motion: Howard, 2 nd Susan, motion carried.	Pam post Sept minutes to website.
3. CIHC VP Position	Joel C is stepping off of the CIHC Board as of Dec 31, 2021 and planning his retirement. Joel C will work with Rich and Laurel and NCS to identify a successor to represent the NCS. General discussion on succession planning.	All – contact Pam with any interest in CIHC VP role.
4. Treasurer Report (Gloria)	Gloria provided PDS revenue/expenses to date (approx. \$77,000) and registrations to date (86 + exhibitors). No payments to hotel or A-V have been due yet; hotel has agreed to work with us on lowering the food/beverage minimum due to lower than anticipated attendance. CaptiolTrack annual contract renewal; \$1,068 for 2022; expenditure approved. Zoom account for 2022; basic renewed; webinar option activated for December 2021 (monthly fee for up to 500 participants); expenditure approved.	Gloria will pay hotel and A-V services as amounts come due.
5. Communication Plan (Roxanne)	2021 CIHC PDS – General discussion about PDS email blasts and other advertising such as local sections, National, and Cal-OSHA Reporter.	Roxanne will send additional emails about early bird rate extension. Megan will continue social media postings. Pam contact Kevin Thompson at Cal-OSHA Reporter about possible article on the PDS.
6. Revised Bill Report (Ed)	Ed provided final bill report as of 11/6/2021. Legislature on recess until January 2022 when they will start 2 nd year of the current session. General review of the bill report, which shows final status of the 41 bills we tracked.	Pam to have final bill report posted to website.

<p>7. 30th Conference (PDS) Planning (Joel C, Gloria, Rich)</p>	<p>Gloria, Logistics – Board dinner will be on 12/5 at 5:30 at Kings Fish House; happy hour and dinner. Gloria will prepare event signage (sponsor and exhibitor signs), prepare exhibitor bingo card and purchase \$200 Amazon gift card for raffle prize. Pam will print the social event drink tickets. Gloria provided a registration update. Discussion about any COVID protocol changes; no changes so far. Discussion about extending early bird registration – ok until Nov 19th. Rich, Sponsor/Exhibitor update – 15 exhibitors, 2 social sponsors, 1 WiFi sponsor, 4 comp exhibitors. Joel C, Program update – it’s pretty well finalized; some presenters will be virtual; the program agenda on the website needs to updated. Working with session arrangers to collect presenter bios, photos and presentation files.</p> <p>Pam, Website – continuing to work with webmaster to keep event website current as PDS planning progresses.</p> <p>Laurel, e-Program materials and deadline (11/26); Laurel provided a program checklist by email to facilitate developing/editing program materials.</p>	<p><u>Gloria</u> will continue coordination with the hotel and A-V vendor and will coordinate Zoom invitations for virtual attendees and presenters.</p> <p><u>Rich</u> will coordinate with sponsors and exhibitors for table location selection, their ½-page ads and any raffle plans.</p> <p><u>Pam</u> to post updated program agenda to the website.</p> <p><u>Laurel</u> will compile the materials to create the e-Program PDF file.</p>
<p>8. Regulatory Update</p>	<p>Cal/OSHA Advisory Committee – Joel C attended the Oct. 28th on behalf of CIHC. Provided notes and meeting documents by email to the Board. Potential follow-up item is to help Cal/OSHA update the IH classification.</p> <p>Standards Board monthly meetings – Pam represented CIHC at Sept and Oct meetings; Susan will represent CIHC at Nov meeting; almost all issues are related to COVID emergency standard and comments from stakeholders. COVID ETS will expire in Jan 2022 unless readopted or a permanent standard is adopted. Cal/OSHA game plan is to readopt ETS in Dec which will take it into April 2022. Meanwhile, Fed-OSHA ETS mandating vaccinations or weekly testing for employers with 100+ employees is muddying the water on COVID requirements, and may complicate the Cal/OSHA path forward on ETS and permanent regulations.</p> <p>5199 ATD Advisory Committee – Joel B represented CIHC at the Oct 14th meeting and made verbal comments based on CIHC Board member input. Written comments due by Nov 1st; Pam wrote letter incorporating the verbal comments and others received from the CIHC Bd members and submitted to Standards Board on Nov 1st.</p>	

9. New Business	<p>CIHC Strategic Plan 2017-2021 – time to update – Susan and Howard reviewed and discussed in light of National AIHA plan. General discussion about re-write. CIHC By-Laws and Operating Procedures – review and possible update; tabled until future meeting.</p> <p>Other items: Need ideas for strengthening relationship with the local sections. Need to discuss developing leadership for CIHC and succession planning.</p>	<p><u>Susan and Howard</u> to provide draft at next Bd meeting.</p>
10. Next Meeting	<p>In-person with Zoom option on Dec 7th in Long Beach.</p>	
11. Adjournment	<p>Meeting adjourned 3:47 PM.</p>	