

California Industrial Hygiene Council  
**CIHC Board Meeting**  
 Meeting at Oakland Marriott City Center  
 September 22, 2022, 9:00 AM – 3:00 PM

**ATTENDEES**

Pamela Murcell, President/Sacramento Valley	Megan Canright, Co-VP/San Diego	
Joel Berman, Orange County	Gloria Chan, Treasurer/San Diego	
Patty Beach, Northern CA	Richard Hirsh, Northern CA	
Susan Gulbrandsen, Southern CA	Sam Celly, Orange County	
Laurel Davis, Northern CA		
<b>ITEM</b>	<b>ACTIVITY / DISCUSSION</b>	<b>ACTION ITEM MEMBER ASSIGNED</b>
1. Call to Order and Welcome – Pam	Call to order: Pam called the meeting to order at 9:40 AM. Review game plan for the day.	
2. Minutes Approval – Pam	Draft minutes provided by email; June 22 <sup>nd</sup> minutes approved as written. Motion: Rich, 2 <sup>nd</sup> Sam, motion carried.	<u>Pam</u> to post minutes on website.
3. Newsletter – Laurel & Sam	Discussion on content; Laurel and Sam will lead the effort; Laurel will edit for the final edition; goal is to post and email blast by end of Oct.	<u>Laurel and Sam</u> will follow up. Note: newsletter completed.
4. Treasurer Report – Gloria	2022 YTD reports provided and discussed; approx. \$170K balance. 2022 PDS – approx. 30 attendees registered, 15 paid exhibitors/sponsors so far. Local sections pay \$25/current member for dues; OC owes for 2021.	<u>Gloria</u> will follow up with OC.
5. 2022 PDS Planning – Gloria, Rich, Megan/Jaime	<p>General discussion and updates; hotel tour of PDS venue.</p> <p>Logistics (Gloria) – social event at the hotel in exhibitor area; Bd dinner on 12/4, 6:00 at Mua; Bd meeting during PDS on 12/6 at 5:30; A-V contract – Gloria will follow up with Encore based on our discussion.</p> <p>Program (Megan) – update on program agenda; coming together with session arranger coordination; program agenda updates posted to website as available.</p> <p>Sponsors/Exhibitors (Rich) – update on numbers – 4 gold, 6 silver, 3 paid exhibitor/2 comp exhibitor, 2 social; Gloria confirmed who's paid; Pam having logos posted to website event page.</p> <p>Discussion regarding PDS evaluations; link with certs (note: paper onsite and Google link option).</p> <p>COVID protocol – no vax required; update website info; add info to attendee information.</p> <p>Speaker donation – AIHF donation on behalf of speakers</p> <p>Exhibitor raffle – bingo card with \$200 Amazon gift card from CIHC</p> <p>Onsite PDS posters – Gloria</p> <p>Program materials ebinder – Laurel</p> <p>Onsite PDS registration – Gloria, Grace and Karen</p>	<p><u>Gloria/Laurel</u> will make reservation for Board dinner.</p> <p><u>Gloria</u> will complete contract with Encore for A-V at PDS.</p> <p><u>Megan/Jaime</u> will continue work on the PDS program.</p> <p><u>Rich</u> will send out additional email solicitations.</p> <p><u>Gloria</u> will handle sponsor registrations.</p> <p><u>Pam</u> will post logos to the website and other website coordination.</p> <p><u>Pam</u> will provide emails with Bd dinner invitations and info.</p>

6. Communication emails – Megan	Focus on email blasts for 2022 PDS – update to add hotel reservation deadline (11/18) and early bird registration deadline (11/4).	<u>Note</u> : early bird rates were extended to 11/18. <u>Roxanne</u> will send out email blasts.
7. 2022 Legislative Bill Report – Ed	Updated bill report provided to Board via email. 26 bills are on the report; discussion on status of each; the Leg session is over; some bills are pending action by the Gov.	<u>Ed</u> to prepare final bill report for posting to CIHC website.
8. March 2023 Summit – Pam	Discussion regarding dates for Summit and for in-person Board meeting in Sacramento.	<u>3/8/2023</u> for Summit <u>3/9/2023</u> for Board meeting in Sacramento.
9. Cal/OSHA Advisory Committee – Joel	Joel B attended to represent CIHC at the meeting on 7/14/2022. Joel reviewed his notes from the meeting.	<u>Joel B</u> will attend the Cal/OSHA Advisory Committee meeting on behalf of CIHC.
10. COVID regs – Pam	Pam provided comments on behalf of CIHC on the proposed COVID-19 non-emergency regulation at the 9/15 Standards Board meeting and in writing.	
11. New Business – All	CIHC By-laws and Operating Procedures – no discussion  Legislative Advocacy/National AIHA – open discussion  AB5 impact to CIHCs – discussion on the issue, how it was raised, and action taken so far. Bd agreed that no further action is needed.  Other – Diane Bush and Barbara Materna retirements; Bd agreed that CIHC should acknowledge their contributions; open discussion.	<u>ALL</u> – review these documents from the CIHC website for next meeting. <u>Pam</u> will meet with Cathy Barankin to discuss her services. <u>Gloria</u> will evaluate budget and reserves.
12. Next Meeting and Adjourn – Pam	Next board zoom meeting in early Nov; date and time TBD via Doodle poll. In-person meeting in 12/6 at the Oakland Marriott. Meeting adjourned at 2:46 PM	<u>Ed</u> will send out Doodle poll.